

Date: \_\_\_\_\_

From:

To: Officer in Charge, PERSUPPDET Monterey, CA

Subj: **LOST LODGING/OTHER RECEIPT STATEMENT**

Ref: (a) JFTR Vol. I, Par. U4125

- 1. Per reference (a), the following statement is provided in lieu of original receipt:
  - (a) Lodging. The receipt for lodging(s) has been inadvertently lost or destroyed. Following information apply:

Business name & address	daily rate (\$)	date from	date to
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I shared the room with (rank/name of sharer) \_\_\_\_\_ who was also under orders. The daily occupancy rate for the single room was: \$\_\_\_\_\_ and the total cost was \$\_\_\_\_\_.

(b) Other. I am claiming the following expenses which is/are over \$75.00 of which receipts are either lost or destroyed:

Business Name	Nature of expense	Date incurred	amount
_____	_____	_____	\$_____
_____	_____	_____	\$_____
_____	_____	_____	\$_____
_____	_____	_____	\$_____

- 2. I also understand that verification of items listed above may be made prior to settlement of my claim.

\_\_\_\_\_  
(signature of traveler)

Note: Penalty for willfully making a false claim is a maximum fine of \$10,000.00 or maximum of 5 years imprisonment or both. (U.S. Code Title 18, Section 287, formerly section 80.)